



Headteacher: Mr David Snell

7<sup>th</sup> July 2020

Dear Parents/Carers

### **New Year 5 Parents' Meeting - Revised Arrangements for Induction**

I hope this letter finds you safe and well in these challenging and extraordinary times. As you are aware, we had previously arranged the parents' meeting for our new Year 5 students at 6 pm on Monday 13th July. However, due to the continuing restrictions in relation to social gatherings, that meeting will not be able to take place.

As a replacement to our normal induction events we have put together an online induction package that can be accessed by yourselves, along with your children. This will hopefully answer many of the questions which you, or they, may have with regards to their transition to Middle School. The induction links are available at <http://www.alvechurchmiddle.co.uk/y4-to-y5-transition-2020/>

We are also planning to put together 'virtual' intake meetings for pupils and parents. A recorded presentation for parents will be available on the above link from Monday 13th July. If you have any particular questions that you would like answering, please email them to the school office before Wednesday 8th July, putting Year 4 Transition in the subject line, so we can include them in the presentation. We will also be broadcasting two 'live' virtual meetings for pupils on Monday 13th July, one at 11.00 a.m. and another at 4.00 p.m. They can choose which they want to watch (they don't need to do both) and will be able to ask questions if they choose but do not have to, they can just watch and listen. Both will also be recorded and made available on the transition page if any pupil is unable to make it. The links to access those meetings will be forwarded at the end of next week.

I can assure you that we are working hard to ensure that, government guidance permitting, we will have a full and proper induction for our new pupils at the start of the Autumn Term. We will ensure that our new pupils have a gradual induction to Middle School and can get used to their new surroundings without other pupils being in the building. The start to the Autumn Term will be a difficult one for lots of pupils as they return to school and we will be managing that process carefully for all our pupils. The details for our transition in September will be emailed soon and included in the parents' presentation which will be available from the 13th July.

I appreciate that this is a very anxious time for you and your child(ren) and that they may not have had the chance to finish their time in First School in the usual way. All the processes that we normally undertake with our Feeder First Schools, to ensure we are fully informed about your child, have gone ahead this term. We would also like them to complete their own transition booklet, which is attached to this email, so their new class teachers can learn about them straight from the horse's mouth! We would love this to be returned to the school office using [office@alvechurch.worcs.sch.uk](mailto:office@alvechurch.worcs.sch.uk) (please rename the file with your child's name and First School) or brought with them on transition days in September. There is space for them to write questions they may have for the live transition events on 13th July.

Thank you for your understanding, this is not how we would have wanted their journey to Middle School to begin but will do all we can to ensure they settle in as quickly as possible.

Kind regards

Mr Snell

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